

Morning Drop-off and Afternoon Pick-up

If for any reason you need to leave your car unattended, park in the parking lot and then come into the building. According to the Chandler City Fire Code it is unlawful to park along a red curb and get out of your vehicle.

Kindergarten Students

If you need an early morning drop-off between 6:15 and 7:30 a.m., our "Time for Tots" program is open for your convenience. The cost will be \$4.20 an hour (prorated). Please make arrangements with our TFT Director, Mrs. Nancy Roberts.

Parents, you should park your cars and take your K3-K4 student into the school, entering through the TCA entrance on the West side of the building, to "Time For Tots" and sign the students in. After 7:45 a.m., take your student to their classroom and sign in.

K-5 students will go to the playground located on the west side of the building at the TCA entrance. You may drop your child off at the curb, but do not park and leave your vehicle. If you need to come into the building, park in the lot and come in. Students arriving after 8:05 a.m. should go to the front desk in the lobby, sign in and get a tardy slip before going to the classroom.

Students in K3-K5 are to be picked up in their classroom, and K3-K4 students must be signed out. Students who have not been picked up by 3:30 p.m. will be taken to "Time for Tots" and will be charged \$4.20 per hour (prorated). The hours for after school care are 3:30 to 6:00 p.m.

First-Sixth Grade Students

If you need to drop your child off before 7:30 a.m., you must use the before school care through our "Time for Tots" program which opens at 6:15 a.m. The fee is \$4.20 an hour (prorated). You can make arrangements with our TFT Director, Mrs. Nancy Roberts.

Elementary children from 1st-6th grade will go to the playground located on the west side of the building at the TCA entrance. You may drop your child off at the curb, but do not park and leave your vehicle. If you need to come into the building, park in the lot and come in.

First grade students arriving after 8:05 a.m. should go to the front desk in the lobby, sign in and get a tardy slip before going to the classroom. Students, 2nd-6th graders, arriving after 8:05 a.m. must go to the TCA office to get a tardy slip before going to class.

At 3:15 p.m. 1st-6th grade students will be picked up outside at the car line on the west side of the building. Please follow the traffic pattern that is laid out at the top of the flyer. During the month of August, September and May the classes will wait in the lobby and you student will be released to their vehicle once you pull up.

Children not picked up by 3:30 p.m. will be taken to after school care which is open until 6:00 p.m. and will be charged \$4.20 an hour (prorated).

ALL students grades K-6 should be in late stay or with their parents after 3:30. Students involved with elementary sports on Wednesday should be with their coach.

Seventh through Twelfth Grade Students

Seventh through twelfth grade students who arrive before 7:30 a.m., will go to the tables at the west side near the bicycle rack. After 7:30 a.m. students report to the gym and will be dismissed at 7:50 a.m. to go their lockers. All students who arrive after 8:05 a.m. will go to the TCA office and get a tardy pass before going to class.

When dismissed from 8th hour, all 7th-12th graders will go to sports practice or carline. After 3:30 p.m., 7th-12th grade students should not be upstairs by classrooms unless they are with a teacher or getting items from their lockers.

At 3:30 p.m. remaining students will be dismissed by the teacher on carline to go upstairs to the youth center where they will be supervised by a college student until 5:00 p.m. If a sports team is playing on campus, students will be required to attend the event until 5:00 p.m. and will be under the care of the college student supervisor while at the event. Any student not picked up by 5:00 p.m. will be taken to the lobby to wait for their ride. Students who stay after school must follow the same policies in the handbook or demerits will be given. If problems occur with a 7th-12th grade student after 5:00 p.m., they will be required to attend "Time for Tots" and be charged the \$4.20 per hour fee (prorated).

Students should not be in the gym, soccer field or on the playground without supervision. Students must have permission from Pastor Stertzbach or Mrs. Yuen to be in the music practice rooms. Students are not allowed to go off-campus to CVS or other locations and should remain in their uniform until 5:00 p.m. if under school supervision.