

Dear Parents,

Hi, my name is Nancy Roberts and I am looking forward to working with you and your children during the school year.

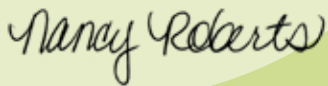
This brochure will give you the information that you need to get your children settled into our Before/After School Program. I would like to highlight a few important items.

All parents must come to the Time For Tots office to sign their child out before picking him/her up. If you are sending someone else to pick up your child, remember that he/she must be on your emergency form and you must notify the Time for Tots office. If your child is going home with another child, we also need this information.

If you fail to sign your child out, you will be charged from 3:30 pm - 6:00 pm. The amount is \$10.50 per child for this time. The children are brought to Time for Tots if they are not picked up in car line after school has been dismissed for the day. The children are given the opportunity to work on their homework, but it is important that you check it over at home.

If you have a question during the year, please feel free to stop by or call me; the phone number is 480-245-7929. My daily schedule is 6:00 am until 2:00 pm.

Sincerely,



Nancy Roberts

Director, Time For Tots



Time For Tots is a ministry of
Tri-City Baptist Church
www.tricityministries.org

**Time For Tots is
on the first floor of the
Tri-City Baptist Church building**



Time For Tots

2211 W Germann Road
Chandler, AZ 85286
(480) 245-7904

info@timefortots.org

www.timefortots.org

Before/After School Care



Provided by Time For Tots



Dropping Off & Picking Up Your Children

All K3-6th grade children on campus before 7:30 a.m. should be checked into Time for Tots for Before School Care. The TFT office is located on the southeast side of the building. Upon arrival, children should be signed in on by the parent in the TFT office.

TFT office. Please be sure to sign your child out each day before picking him/her up. If you fail to sign him/her out in the TFT office, you will be charged from 3:30 p.m. until 6:00 p.m. This adds up to \$10.50 per day.

At 3:30 p.m., K3-6th grade children will be checked into After School Care. Children must be signed out in the



Hours of Care & Pricing

Before School K3-6th grades 6:15 a.m. - 7:30 a.m.
After School K3-6th grades 3:30 p.m. - 6:00 p.m.
Cost \$4.20 per hour, per child

Note: We charge for intervals of fifteen minutes. Therefore, \$1.05 will be charged for every fifteen minutes that a child is in our care. We close promptly at 6:00 p.m. If a child has not been picked up by that time, the rate changes to \$1.50 for the first five minutes and \$1.00 per minute until a child is signed out.

Care When TCA is Closed

\$42.00 per day or \$165.00 per week
\$25.00 No show fee if signed up and do not attend or call before 7:30 a.m. on that day.

Billing

The hours for the previous week will be totaled on Monday added to your TCA account. This amount will be due with your TCA payment on the 15th of each month.



Daily Schedule

Before School

6:15 a.m.-7:30 a.m. All children in Room 176

After School

3:30 p.m. - 4:00 p.m. Check in and snack in cafeteria

4:00 p.m. - 5:00 p.m. Outdoor activities

5:00 p.m. - 6:00 p.m. Indoor activities