

Morning Drop – off and Afternoon Pick-up

If for any reason you need to leave your car unattended, park in the parking lot and then come into the building. According to the Chandler City Fire Code it is unlawful to park along a red curb and get out of your vehicle.

Before School Procedure for K3, K4

If you need an early morning drop-off between 6:15 and 7:30 a.m., our “Time for Tots” program is open for your convenience. The cost will be \$4.00 an hour (prorated). Please make arrangements with our TFT Director, Mrs. Nancy Roberts.

Parents, if you arrive after 7:30 a.m. **park your car and take your K3, K4 student, entering through the TCA entrance on the West side of the building, to “Time For Tots” and sign the student in.** After 7:45 a.m., take your student to their classroom and sign in.

All students arriving after 8:05 a.m. go to the front desk in the lobby, sign in and get a tardy before going to the classroom.

After School Pick Up for K3 & K4

Students in K3 and K4 are to be picked up in their classroom and signed out. Students who have not been picked up by 3:30 p.m. will be taken to “Time for Tots”. If you need to use our “Time for Tots” after school program the fee will be \$4.00 per hour (prorated). The hours for after school care are 3:30 to 6:00 p.m.

Elementary 7:30 a.m. Drop-off & 3:15 p.m. Pick-up

Elementary children from K5 –5th grade will go to the playground located on the west side of the building at the TCA entrance. **You may drop your child off at the curb, but do not park and leave your vehicle. If you need to come into the building, park in the lot and come in.**

All students arriving after 8:05 a.m. must go to the TCA office to get a tardy before going to class.

At 3:15 p.m. K5 – 6th grade will be picked up outside at the car line on the west side of the building. Please follow the traffic pattern that is laid out at the top of the flyer.

Children not picked up by 3:30 p.m. will be taken to after school care which is open until 6:00p.m.

If you need to drop your child off before 7:30 a.m., you may use the before school care through our “Time for Tots” program which opens at 6:15 a.m. The fee is \$4.00 an hour (prorated). You can make arrangements with our TFT Director, Mrs. Nancy Roberts.

Sixth through twelfth grade students who arrive before 7:30 a.m., will go to the tables at the west side playground area and be dismissed at 7:45 a.m. to go their lockers. All students who arrive after 8:05 a.m. will go to the TCA office and get a tardy pass before going to class.