

HOW TO GET STARTED AT CFA

- 1) **Appointment:** Schedule an appointment to register by contacting the CFA office by phone at: (480) 245-7922, or by email at: info@chandlerfinearts.org. The CFA office is Room 153 of the music wing, located in the North East corner of the building. Completed forms must be submitted in person to the CFA office for the completion of the registration process. (Note: New and prospective students will need to complete an introductory interview before their registration paperwork is processed.)
- 2) **Billing:** After the office receives your registration paperwork and you have completed the introductory interview (new students), your bill is then issued and must be paid in order to complete the registration process. You are welcome to make partial payments; however, the entire balance must be either paid in full, or else a signed Automatic Credit Card Transaction Agreement form (subject to prior approval) must be submitted in order to reserve your place on the student roster.
- 3) **Payment:** Your CFA student bill must be paid in full in order to complete the registration process and reserve your place in class, ensemble, or your lesson time slot. Please take your bill to the Welcome Desk at the main entrance of the building, located on the South side of the building, and submit it along with your credit card, cash or check made payable to Chandler School of Fine Arts.
- 4) **Confirmation:** Bring your receipt to the CFA Coordinator's office to complete the registration process. You are then placed on the active student roster, and your instructor will contact you with the information you need to for the lessons, class or ensemble you have signed up for.

**CFA Coordinator
Tri-City Baptist Church
2211 W Germann Rd
Chandler, AZ 85286**

CFA PRIVATE LESSONS, CLASS AND ENSEMBLE REGISTRATION

Enrollment is guaranteed only by submitting completed registration & payment of lesson fees

NEW ADDRESS? Yes No RETURNING STUDENT: Yes No

Registration Date_____

(All students must register each semester with CFA).

Personal Information:

Student's Name _____
Last First M.I.

Address _____
Street
City State Zip

Home Phone_____ Work Phone_____

Cell Phone_____

Functioning Email Address Required _____

Age _____ Date of Birth (if under 18) _____
Month Day Year

Legal Guardian's Name (if under 18) _____
Last First

Emergency Contact _____
Name Relationship

Phone Number _____ Secondary Phone _____
 Home Cell (Mom/Dad?) Home Cell (Mom/Dad?)

Private Lesson Information

Instrument_____ Preferred Instructor_____

Preferred Day / Time of Lessons _____

Length of Lesson: 30-minute 45-minute 1 hour

Class/Ensemble Information

Please List

Name of Class/Ensemble Desired Instructor's Name Date/Time of Class

Please indicate the semester for which you are registering:

Fall 20__ Winter/Spring 20__ 6-Week Summer 20__ 8-Week Summer 20__

